



**American
Academy**

An XCL International School



ADMISSIONS GUIDE

Academic Year 2022-2023



Welcome Letter from the Superintendent

Dear Parents,

We are delighted to welcome you and your family to share our dreams and aspirations at XCL American Academy (XAA), where we believe the future for your children is bright and unlimited.

XAA offers high-quality, affordable American education to empower students to succeed and make a positive mark on our ever-changing world. We have selected an outstanding, unique, and well-rounded curriculum authorized by the United States Department of Education.

All staff members undergo a rigorous interview process before being engaged at the school and play a vital role in creating inspiring and memorable educational experiences for our students.

Our faculty and administration staff are genuinely excited to welcome you and your children to XAA and help them reach their goals and aspirations. We will provide the necessary opportunities and support for your family to make your children's dreams come true.

Much like your child, XAA is extraordinary and unique. We provide boundless opportunities, and together we can accomplish anything.

We look forward to meeting you soon and supporting you and your children through their educational journey.

Sincerely,

Darin T. Carney
Superintendent

#GoMustangs

Welcome Letter from the Admissions Department

Dear Parents,

Thank you for your interest in XAA!

We understand the importance of choosing the perfect school for your child, and it is a big decision not to be taken lightly. Whether you are already living on the sunny island of Singapore or considering relocating to this beautiful city, our Admissions Team will be a valuable resource in helping you find the right school for your child.

XAA is an inclusive international school with over 18 nationalities in our cohort. We strive to inspire the next generation of pioneers who dream big and aim to improve the world. We recognize that every child is a unique individual with their own talents, challenges, hopes, and dreams, and that is why we offer a breadth and balance of opportunities.

At XAA, we practice the rolling admissions process and welcome applications throughout the academic year. We aim to make the admissions process an easy, seamless, and hassle-free experience for all families. Our experienced and friendly Admissions Team is fully committed to helping your family have a great start in school.

Most of our communications with our families will occur via phone calls, emails, or virtual meetings, but nothing beats an actual school visit! If you are in Singapore and have yet to visit our campus, we strongly encourage you to contact our Admissions Team and schedule a school visit. We will gladly meet your family and bring you around our beautiful campus!

We have created this booklet to guide you through our admissions process, and answer frequently asked questions. Please do not hesitate to us at [+65 6230 4222](tel:+6562304222) or email admissions@xaa.edu.sg.

We look forward to welcoming you and your family to XAA soon!

Warmest regards,

Admissions Team



Application Process 5 Easy Steps

1. Application

Submit an online application via the **OpenApply portal** and upload all required documents according to the checklist.

2. Pay the Application Fee

To initiate the application process, you are required to pay the Application Fee of \$888 (upfront, non-refundable). Please send a screenshot of the payment to the Admissions Team when the fee is paid.

3. Application Review

The Admissions Department will review all completed applications. Some applicants may be invited to sit for an English Language proficiency test, assessment, or a meeting with the Academic Team. Our Admissions team will guide you through every step of the process.

4. Offer

Successful applicants will receive an official Offer Letter from the school's Admissions Department. As part of the application process, you will be required to pay an upfront, non-refundable Enrolment Fee of \$2,480 upon receiving the offer letter. After that, you will receive a Student Contract for your acceptance and an invoice for the tuition fees.

5. Enrolment

Once all documentation is submitted, and tuition fees are paid, your family will be all set to embark on an exhilarating learning journey at XAA. In addition, the school will send you a Welcome Information Pack before the first day of school.

We look forward to our close partnership in your child's development at XAA!

Application Checklist

The following items are required at the time of application and are **mandatory for your application to be reviewed**:

- Completed online application form submitted via the OpenApply portal
- Proof of the Application fee payment (upfront, non-refundable fee of \$888 per child)
- Copy of applicant's most current and past one year's school reports (wherever applicable)
- Copy of applicant's passport
- Student Questionnaire (if required)
- Student Medical Form
- Applicants in Grades 6-8 are required to complete the Student Information Request Form

The below documents are **mandatory and required to be uploaded via the OpenApply portal before the course commencement date**:

- Applicant's birth certificate
- Applicant's passport-sized photograph
- Applicant's immunization record (For foreign-born children aged 12 and below who are first-time applicants for long-term immigration passes in Singapore, a certificate from Singapore Health Promotion Board is also required)
- Uploaded copies of both parents' passports
- Applicant and both parents' front and back copies of the valid Singapore ID Card (Employment Pass, Dependent Pass, Permanent Resident Card, Re-entry permit, IEO for Diplomats)

Important Note:

1. All supporting documents must be in English. If any supporting document is not written in English, an official certified English translation is required.
2. Parents must ensure that all documents listed under the Application Checklist are uploaded via the OpenApply portal before their child's commencement date in school.

School Fees

Application Fee	Enrolment Fee
\$888	\$2,480

Tuition Fees

Grade	Semester 1	Semester 2	Total Annual Fees
Nursery	\$11,185	\$11,185	\$22,370
Pre-K	\$11,710	\$11,710	\$23,420
KG1	\$11,973	\$11,973	\$23,945
KG2	\$13,450	\$13,450	\$26,900
Grade 1	\$13,450	\$13,450	\$26,900
Grade 2	\$13,450	\$13,450	\$26,900
Grade 3	\$13,950	\$13,950	\$27,900
Grade 4	\$13,950	\$13,950	\$27,900
Grade 5	\$13,950	\$13,950	\$27,900
Grade 6	\$14,950	\$14,950	\$29,900
Grade 7	\$14,950	\$14,950	\$29,900
Grade 8	\$15,450	\$15,450	\$30,900

Notes:

- All charges are expressed in Singapore dollars and include GST.
- Tuition fees can be paid on a per semester basis (twice-yearly), or on a quarterly basis. Please note that the total amount payable for the quarterly payment option will be subject to an 8% surcharge.
- The Founding Family Discount is applicable only for AY2022/2023 joiners, and will be applied to the tuition fees.

Grade	Miscellaneous Fees	Annual Fees	Semester 1	Semester 2
Grades 1-8	EAL Basic	\$5,000	\$2,500	\$2,500
	EAL Enhanced	\$6,400	\$3,200	\$3,200
Grades 5-8	Technology Fee	\$500	\$250	\$250

Notes:

- All charges are expressed in Singapore dollars and include GST.
- Miscellaneous fees can be paid on a per semester basis (twice-yearly), or on a quarterly basis.

What Is Included In The Tuition Fees?

- Goods and Services Taxes (GST)
- Academic Progress Testing
- Essential academic resources, textbooks, learning materials, and resources
- Bus transportation services for all school-related activities during school hours, EXCLUDING any overnight trips.

What Is Not Included In The Tuition Fees?

School Uniform

\$100-\$150 for a complete uniform (standard uniform and PE attire).

Overnight/Overseas Learning Trips

\$500-\$2,000 per year, depending on the activity/activities.

Extra-Curricular Activities (ECAs)

\$100 per quarter for activities conducted by school staff.

\$200-\$500 per quarter for activities provided through external vendors. ECAs are not compulsory but highly encouraged.

Transportation Services

Subject to distance, paid directly to external bus vendor.

Lunch/Snacks

\$25-\$30 per week, depending on the number of meals ordered. Students are welcome to bring a packed lunch/snack to school.

Technology Fees

Technology fee from Grade 5 to Grade 8 becomes necessary for students to have their own learning device to bring to school and take home, and the school will issue students with a device if they don't already have one. The technology fee covers technology support, and school-provided learning applications/software installed on devices. For more information, please refer to the Miscellaneous Fees table.

English as an Additional Language (EAL)

English as Additional Language (EAL) starts from Grade 1. For more information, please refer to the Miscellaneous Fees table.

Stationery

Costs vary, depending on the grade and subject.

The school provides essential stationery resources used within the classroom; however, personal items that students take home daily (such as calculators, exercise books, markers, pens, pencils, etc.) should be acquired from external vendors.

External Examinations Fee (if required)

Based on the actual costs charged to the school by the external vendor.

Learning Support

This service is unavailable during the first founding year, starting in August 2022. The school will publish the learning support provision for the school's second academic year in/around March 2023.

Payment Methods

All charges are expressed in Singapore dollars. Payment may be made by:

- PayNow: UEN 202032207C
- Bank/wire transfer
- Credit card
- Online portal. To process the Application fee payment, please use the following link: <https://buy.stripe.com/14keYlaXZdOKft26oo>. To process the Enrolment fee payment, please follow this link <https://buy.stripe.com/14k4jHc235ie5eo9AB>.
- Cheque (drawn in favor of XCL AMERICAN ACADEMY PTE. LTD.)
- For Child Development Account (CDA)* payment-related matters, please contact our Finance Department at finance@xaa.edu.sg.

*Applicable only to Singapore Citizens

For SG dollar remittances:	
Bank account name:	XCL American Academy Pte Ltd
Account number:	654593001 (if you do not see a place to enter the branch code on your bank's website, put this code in front of our account number. i.e., 601654593001)
Bank:	OCBC Bank
Bank code:	7339
Branch code:	601
Swift code/IBAN:	OCBCSGSG (required for TT)
Bank charges:	The remitter shall bear all bank charges from the Telegraphic Transfer.

For US dollar remittances:	
Bank account name:	XCL American Academy Pte Ltd
Account number:	654593001 (if you do not see a place to enter the branch code on your bank's website, put this code in front of our account number. i.e., 601654593001)
Bank:	OCBC Bank
Bank code:	7339
Swift code/IBAN:	601
Intermediate bank Swift code/IBAN:	CHASUS33
Bank charges:	The remitter shall bear all bank charges from the Telegraphic Transfer.



Important Admissions Information

Sibling Discounts, Concessions, and Scholarships

We believe that published fees should represent the best value possible for your investment in a high-quality school.

At this point, we do not offer sibling discounts, concessions, or scholarships. This policy will be reviewed annually.

English as an Additional Language Program

XAA's English language proficiency requirements vary depending on a student's grade level. The EAL program will become mandatory for students in Grades 1 – 8 if the school determines that the student requires this support program after conducting the English proficiency assessment. Our EAL Program supports students with limited English language proficiency skills. It develops written and spoken English capabilities to help them make the most of their time here at XAA.

Children entering **Nursery through to KG2** are not formally assessed prior to enrolment. The students will join the English-speaking environment and have language opportunities integrated into all classroom activities.

Students entering **Grade 1 and above** whose first language is not English or who are coming from a school where the language of instruction is not English may be required to sit for an English language proficiency assessment (WIDA). This will allow the school to determine whether the candidate can access the English-based curriculum and if they require additional English language support.

WIDA is a large-scale English language proficiency assessment designed by the World-Class Instructional Design and Assessment Consortium to assess students' English proficiency in listening, speaking, reading, and oral language.

Students who require additional English language support to access the curriculum successfully will be placed in the EAL Programme. Participation in the EAL program is mandatory.

Immunizations

Immunizations are one of the prerequisites for application and subsequent enrolment at XAA. All applicants are required to submit a copy of vaccination records via the online application form as part of the admissions process.

Foreign-born Children Aged 12 and Below

All foreign-born children aged 12 and below are also required to provide documentary proof of vaccination or evidence of immunity for diphtheria and measles to the Health Promotion Board (HPB) for verification before they can proceed with their applications to the Ministry of Manpower (MOM) or Immigration & Checkpoints Authority (ICA) for their long-term stay in Singapore. This requirement applies only to first-time applicants. Immunization against measles and diphtheria is mandatory in Singapore under the Fourth Schedule of the Infectious Diseases Act (Cap 137). For more information, please refer to the HPB website.

Disclosure of Nationality

Parents are required to fully disclose the nationality/citizenship status of all applicants—including dual nationality. Specifically, any applicant who holds Singapore citizenship, either by birth or registration, must declare this information at the time of the application, as approval from the Ministry of Education (MOE) is required before the course commencement. Enrolled families must immediately notify the Registrar Department of any change in their nationality and residency status.

MOE Exemption

The school will provide personalized assistance for your application for exemption status to the MOE, and we will guide you through this process.

Application for an Exemption from the MOE

XAA will liaise directly with the MOE on the application's progress and update the family accordingly once an outcome has been reached. The MOE will take approximately up to eight weeks to review the application and inform XAA thereafter.

You are encouraged to provide all the relevant documents in your application, as incomplete applications will delay the processing time. A completed application and the full set of required documents will be passed to the Admissions Committee for review. Once an application has been reviewed, parents will be advised of their child's eligibility to be considered for admission. The school will contact successful applicants.

The Admissions Department will send you a formal Offer Letter and instructions on how to complete the enrolment process.

If your child requires an exemption from the MOE, please contact our Admissions Team ahead of the admission date, and we will guide you through the application process.

Student Pass

XAA intends to apply for EduTrust Certification during the academic year 2022-2023 to enroll students on Student Passes. At this point, the school does not facilitate Student Pass applications.

No Student Pass is required for students holding a Dependant's Pass, Immigration Exemption Order (IEO), or Singapore Permanent Residency (PR).



Grade Placement

As an international school in Singapore, XAA aims to ensure appropriate grade placement for every student based on their age and academic, social, and emotional development. For this reason, new students may be required to complete an appropriate grade-level screener to determine placement. Students applying to the school must be of an appropriate grade age by 1st September for admission consideration. Families are encouraged to refer to the below Grade Placement Guide to ensure that they are applying to the correct grade level, taking into account the differences in the naming of 'grades' around the world.

Grade Placement Guide			Equivalent grade placement in national systems			
XCL American Academy	Age	Date of Birth	North America	England	Australia/ NZ	South Africa
Nursery	2	2.9.2019 - 1.9.2020	-	-	-	-
Pre-K	3	2.9.2018 - 1.9.2019	-	FS 1	-	-
KG1	4	2.9.2017 - 1.9.2018	PRE-K	FS 2	KG	-
KG2	5	2.9.2016 - 1.9.2017	KG	Year 1	Prep	Reception
Grade 1	6	2.9.2015 - 1.9.2016	Grade 1	Year 2	Year 1	Year 1
Grade 2	7	2.9.2014 - 1.9.2015	Grade 2	Year 3	Year 2	Year 2
Grade 3	8	2.9.2013 - 1.9.2014	Grade 3	Year 4	Year 3	Year 3
Grade 4	9	2.9.2012 - 1.9.2013	Grade 4	Year 5	Year 4	Year 4
Grade 5	10	2.9.2011 - 1.9.2012	Grade 5	Year 6	Year 5	Year 5
Grade 6	11	2.9.2010 - 1.9.2011	Grade 6	Year 7	Year 6	Year 6
Grade 7	12	2.9.2009 - 1.9.2010	Grade 7	Year 8	Year 7	Year 7
Grade 8	13	2.9.2008 - 1.9.2009	Grade 8	Year 9	Year 8	Year 8





Academic Calendar 2022–2023

AUGUST '22

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 1-8 School Holiday
- 1 Teacher Orientation
- 8 Student Orientation
- 9 National Day (PH)
- 10 First Day of School

SEPTEMBER '22

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 9 Teacher Professional Development Day (Non-School Day)

OCTOBER '22

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 6-7 Parent-Teacher Conference
- 7 End of Term 1
- 10-16 School Holiday
- 17 Start of Term 2
- 24 Diwali (PH)

NOVEMBER '22

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 14 Teacher Professional Development Day (Non-School Day)
- 24 Thanksgiving Day
- 25 Black Friday

DECEMBER '22

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 16 End of Term 2
- 19-31 School Holiday
- 26 Christmas Day (PH in lieu)

JANUARY '23

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 1-8 School Holiday
- 2 New Year's Day (PH in lieu)
- 9 Start of Term 3
- 23-24 Chinese New Year (PH)

FEBRUARY '23

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

- 10 Teacher Professional Development Day (Non-School Day)

MARCH '23

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 23-24 Parent-Teacher Conference
- 24 End of Term 3
- 27-31 School Holiday

APRIL '23

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 1-2 School Holiday
- 3 Start of Term 4
- 7 Good Friday (PH)
- 21 Eid-al-Fitr (PH in Lieu)
- 22 Eid-al-Fitr (PH)

MAY '23

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 1 Labour Day
- 2 Teacher Professional Development Day (Non-School Day)

JUNE '23

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 2 Vesak Day
- 14 End of Term 4 for Students
- 15-16 Teacher Professional Development Day (Non-School Day)
- 19-30 School Holiday
- 28 or 29 Eid al-Adha (PH)

JULY '23

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						


- 1-31 School Holiday

- School Holidays
- Teacher Professional Development Day (Non-School Day)

- Parent - Teacher Conference
- Public Holiday (PH)
- Public Holiday (awaiting confirmation)

- Teacher/Student Orientation Day
- Start/End of School Term

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